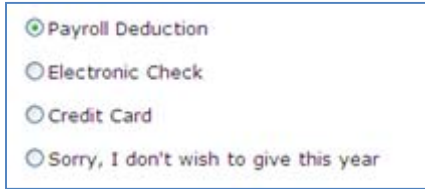


SECC e-PLEDGE INSTRUCTIONS

<p>Logon onto SECC e-Pledge website with Logon and Password, provided by the State of Delaware, click LOG IN</p> <p>https://uwd1.unitedwayepledge.org/eplodge/Begin.jsp?HR=493D414A2B623F49356C7E3E&HD=5E3E283B44447450313C7E3E.</p>
<p>Add email address to begin building employee profile</p>
<p>Note: One of two things will happen.</p> <ol style="list-style-type: none">If the system can match the email address with an existing user (e.g.: Individuals who participated in the 2010 pilot), it will email the corresponding User ID and Password for that person to log in. There will be an on-screen message saying as much.But if the system does not find a match, it will bring up the rest of the registration form. Once the form is completed and submitted, it will move directly into the pledge form process (Step 4). <p>For new users, there is no need to wait for an email.</p>
<p>Check your email account for a confirmation email. Use the NEW Logon and Password to reenter the SECC e-Pledge website.</p>
<p>After logging into the e-Pledge website, complete the Employee Profile and click the 'Save Profile' button at the bottom of the page.</p>

SECC e-PLEDGE INSTRUCTIONS

Pick a Pledge Type, then click Next:



Payroll Deduction
 Electronic Check
 Credit Card
 Sorry, I don't wish to give this year

Payroll Deduction

Enter the donation to be deducted, click Enter.

Note: Clicking the Enter key will calculate the total.

Electronic Check

Enter the check information, click Enter.

Note: If writing a check, by hand, use the SECC Pledge form rather than the ePledge system

Credit Card

Enter the credit card information, click Enter.

Sorry, I don't wish to give this year

Click Next

After Pledge donation completion, you have the option to allocate funds to a specific agency(s). From the Allocation screen, click on the Agency Search button. You may either use the Agency Name as a keyword search field or click the Search button to display all agencies. Allocate funds to the agency of choice and then click the Add button.

Note: All donations are ANNUAL donations, not monthly.

Review the online Confirmation summary and chose a Confirmation method. Choices will be either to be contacted upon confirmation of donation or not to be contacted.

Click the Confirm button for the pledge to be recorded

Check your email account for a confirmation email that will include a reference number and Pledge Type (No Gift, Payroll Deduction, Credit Card).